

NS1 -161

DEGREE EXAMINATIONS :: MAR/APRIL, 2023

FIRST SEMESTER

PART - III

LIFE SKILL

Paper –I: BASIC COMPUTER APPLICATIONS

(New Regulation 20 - 21)

Time :2 Hours

Max. Marks: 50

SECTION – A

Answer any FOUR questions(4 × 5 = 20 marks)

Each answer carries 5 Marks

1. Define Computer
2. Block Diagram of Digital Computer
3. Desktop
4. Formatting of Documents
5. Mailmerge
6. Page Borders and Shading
7. Changing font sizes and colors in Ms-Excel
8. Custom Animation

SECTION – B

Answer any three questions(3 × 10 = 30 marks)

Each answer carries 10 Marks

9. Explain the characteristics of computers
10. What is the difference between System Software and Application Software?
11. How to create and edit videos
12. Describe the features of MS-Word
13. Write about the uses and advantages of Powerpoint.

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